

LAYCOE & BOGDON PC

1112 Daniels Street, Suite 100
Vancouver, WA 98660
(360) 693-1630

Special Education Intake Questionnaire

CLIENT INFORMATION	
Parents' Names:	
Address:	
Home Phone Number:	
Work Phone Number:	
Cell Phone Number:	
Email Address:	

CHILD'S INFORMATION	
Name:	
Date of Birth, Age:	
Nature of Disability:	
Accommodations required, at school and at home:	
Private service providers (who, what services):	

Representation Not Guaranteed: An initial consultation with the law firm of Laycoe & Bogdon PC does not guarantee that the law firm will accept your case or represent you in your legal matter. If the law firm agrees to represent you, the agreement will be pursuant to a written fee agreement or confirmed by an engagement letter.

EDUCATIONAL INFORMATION	
School District:	
School:	
Is your child on an IEP or 504 plan?	
When was the most recent evaluation?	
Is there currently an IEP or 504 plan?	
Has the school district failed to properly identify your child's disability? If so, please describe.	
Does your child's IEP or 504 plan fail to establish reasonable goals and objectives? If so, please describe.	
Does your child's IEP or 504 plan fail to provide adequate special education and related services? If so, please describe.	
Does the school district fail to follow your child's IEP or 504 plan? If so, please describe.	
Do you have other questions or concerns about how the school district is or is not meeting your child's needs? If so, please describe.	

Please bring copies of the following documents to your initial consultation:

1. The school district's special education file for your child, including all evaluations and assessments, reports, and proposed and signed IEPs.
2. The school district's regular education file for your child. Income tax returns for the past two years
3. Any records and reports from private service providers

Federal law known as the Federal Educational Rights and Privacy Act ("FERPA") guarantees parents the right of access to their child's educational records. Schools are not required to provide copies of the records but generally do so upon request.